



Sitka Police Department Parade or Special Event Permit



The Parade Permit must be filed with the Sitka Police Department no fewer than 15 days and no more than 60 days before the parade or special event is to occur or the application will not be accepted. A \$50 permit fee (plus tax) must accompany the application. Acceptable forms of payment include cash or check. Checks should be made payable to City of Sitka. The fee will be refunded in full if the permit is not issued.

Person Requesting Permit:	Contact Number:
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Name of Organization:

Address:

Event Contact Person:	Contact Number:
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<input type="checkbox"/> Parade	Name of Parade/Event:	Date of Parade/Event:
<input type="checkbox"/> Special Event		

Time/Place Parade or Event Will Assemble:	Start Time:	End Time:
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Starting Point:	End Point:
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Location of Event:

Will Parade or Event Occupy Any of the Width of the Street:	Services Required
<input type="checkbox"/> Sidewalk Only <input type="checkbox"/> Full Road Closure and Streets Cleared	<input type="checkbox"/> Barricades
<input type="checkbox"/> Full Road Closure	<input type="checkbox"/> Traffic Control

Approximate Number Of:	Describe Types of Vehicles:
<input type="checkbox"/> Persons	
<input type="checkbox"/> Animals	
<input type="checkbox"/> Vehicles	

By signing below, I acknowledge that my Parade Permit is not approved until it is signed and approved by the authorizing authority.

Signature of Applicant:	Date Signed:
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Note: A copy of the permit must be picked up and should be in the possession of the Contact Person during the event.

For Official Use Only		
<input type="checkbox"/> Approved	Payment Included	<input type="checkbox"/> Permit Attached to CAD
	<input type="checkbox"/> Yes	
<input type="checkbox"/> Denied	<input type="checkbox"/> No	<input type="checkbox"/> Permit Attached to Briefing Board

Approved By:	Date Approved:
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